

BIRSTALL AND WANLIP PAROCHIAL CHURCH COUNCIL

Minutes of meeting held at St James Church 12th November 2014, 7.30pm

Present: Debbie Shephard (Chair); John Ward (taking minutes); Revd Anne Crosby; Janet Waters; Gill Pope; Leigh Reid; Marion Tegg; Elaine White; Sandra Robinson; Lesley Walton; Cicely Plumb; Dorothy Wakefield; Mary Bruce; Beryl McHugh; Alastair McHugh; Bert Tegg; Peter Chester; Tony Bloxam; Nicki Wills (part)

Apologies: Revd Vince Jupp

Prayers: Tony Bloxam opened the meeting with a prayer.

	Action
<p>1. Secretary: Debbie explained that as we still had no PCC Secretary John would take the minutes at the meeting. She stressed the importance of the PCC Secretary's role to the importance of our Church life and encouraged all to find a suitable and willing person who could take on the role.</p>	
<p>2. Minutes from the meeting of 10th September, 2014: With two minor ammendments:</p> <ul style="list-style-type: none"> • apologies should have been recorded from Peter Chester • the item under Mission and Evangelism reference Vince preaching at the Mission partnership 'Together Service' was queried – should this read 'Team Service'? <p>the minutes were accepted as a true and accurate account of the meeting and were duly signed.</p>	VJ
<p>3. Matters Arising: Mission and Evangelism – Revd David White had been invited to talk to the PCC about the proposal to form a Team Ministry. This is on hold pending improvements in David's health.</p>	
<p>4. Reports: Mission and Evangelism: Janet Waters reported briefly on the appointment of a Community Pioneer Worker – Stephen March. Stephen will probably be starting in February and will be moving, with his wife Sharon, into the Curates House on Oakfield Ave.; pending a move to Hallam Fields when the Dioceses purchase a new Curates House there prior to disposing of the existing house. We have agreed a reduced rent for the house with the Diocese. Janet and Gill Chester have written an article which will appear in the next Link Letter. A photograph of Stephen will be added to the who's who boards in both churches.</p> <p>Annette Marshall queried the wisdom of siting the Curates House in Hallam Fields rather than where the existing Christian presence was. It was explained that we are looking to the future, particularly in the light of future proposed developments to the north of the A46.</p> <p>Janet reported that she had attended a Birstall Parish Council Meeting and they were proposing to start work on a 'Community Facility' at Hallam Fields next year.</p> <p>Tony asked if we had ever challenged Lathams over the additional costs we had</p>	DS

<p>incurred seeking the second valuation they requested for Walker Road.</p>	Action
<p>5. Reports in Brief</p> <p>Social Committee: Sandra reported they had met that morning to plan events for 2015. Next meeting will be in January. List of forthcoming events will be issued after Christmas.</p> <p>Music and Worship: Beryl reported that the last meeting had been held in September which was attended for the first time by Christopher (our new organist). Meeting was to plan services to the end of the year.</p> <p>Website: Gill reported that, with help of Janet, she was keeping the web site up to date, but if changes/information updates are needed they do need to be informed. John reported that a Wanlip Hall website would be up and running this week rather than it being hosted on the Wanlip Village Website.</p> <p>Sunday School: Janet and Marion gave a brief report on the Sunday School. Currently 8-10 in the younger group, and 6 in the older group.</p> <p>Child Protection Oversight Committee: Tony reported that the Committee is meeting 2 monthly, next meeting in December. The committee is currently satisfied with the way things are proceeding. Clarification is needed on how long oversight etc. is to continue – this to be addressed at the next meeting. We are not aware of and specific negative comments.</p> <p>Hospitality: Lesley and Sandra had met with Vince and Ann to confirm that all current suggestions had been implemented. They were open to any further suggestions that could further improve our welcome/hospitality.</p> <p>Mens Group: Bert reported that attendance was falling off. Sometimes embarrassing inviting speakers to address small numbers. Suggested that if numbers do not improve it may be best to let the group fold. He is in discussions with the Methodists and RC's to see if there is an option for a joint group.</p>	NW (Alan Lewin)
<p>6. Buildings</p> <p>Birstall: Tony reported that whilst replacing what was thought to be all of the stolen lead flashing on 25/4/14, the workmen pointed out that there was a further section not previously noticed. The initial work had been approved under a Minor Works order. The DAC was advised of the newly discovered area and it was understood at that time that this would be covered by the existing Minor Works authorisation. Following a considerable delay due to submit in a listed building planning application to Charnwood Borough Council, to replays lead with stainless steel, the contract was asked for a start date complete the work. The DAC was advised of this in a letter dated 22/7/14 and asked if any verbal authorisation was required. No response was received and the work was done 9/8/14. Details of all the above are recorded in the PCC minutes for 14/5/14 and 23/7/14. We are now advised that a faculty is required for the additional work which must have a copy of the PCC minutes approving the work. The PCC is now asked for retrospective approval for the work carried out 9/8/14, to replays stolen lead flashing at the junction of the old building with the new building, with stainless steel.</p> <p>Proposal: The PCC approves the work carried out on the 9th August, 2014, to replace stolen lead</p>	All JW

	Action
<p>flashing at the junction of the old building with the new building, with stainless steel as previously discussed at the PCC meetings on the 14th May and 23rd July, 2014</p> <p>Proposed by: Tony Bloxam Seconded by: John Ward</p> <p>The proposal was put to the meeting and passed unanimously. (18 for; 0 against; 0 abstentions)</p> <p>Wanlip: No report</p>	
<p>7. Discussion Items</p>	
<p>CMS Link: Peter reported on the new CMS link with Audrey and Colin Gibson. Gill and Peter will be acting as the link persons. Audrey and Colin will be visiting us on 22nd February, 2015. They will be at St James in the morning and Our Lady in St Nicholas in the evening. An item about the link will be put on the website.</p>	PC
<p>New Computer: The existing computer in the office is reaching the end of its useful life and is in need of replacement. Nick Bryant asked to investigate hardware and software replacement. The PCC is asked to agree in principle to the replacement delegating final decision to the Finance and Standing Committee. Proposed by Lesley; seconded by Sandra; passed unanimously.</p>	F&S
<p>Lent Courses: Brief details of four possible courses for Lent in 2015 had been previously circulated: 'Build on the Rock'; 'Another Storey must Begin'; 'Richard iii and Faith'; 'Always with you?' After discussion it was decided that the most appropriate course would be 'Build on the Rock'. (When put to the vote there were 18 in favour of this course). Marion Tegg queried the location for course – she suggested Wanlip Hall would be more suitable than St James Church.</p>	VJ
<p>Garner Family Request: We have received a letter from Jonathans widow seeking permission to site a bench in the Churchyard at St James. Tony explained that originally there were two benches in the church yard, one by the Notice Board (which has been replaced) and one half way down the main path which was removed when it disintegrated. A new bench in this, or a similar location might be considered to be a replacement. Debbie reported on a conversation with Vi Rawlins and suggested a more suitable location would be at the top of the hill looking down to the Memorial. John is attending a 'Churchyard Regulations Workshop' on Monday and will check if Faculty approval is required. Proposed by Annette, Seconded by Leigh that 'The PCC approve in principle to the siting of a new bench subject to the proviso that no Faculty is required'. Passed unanimously.</p>	JW
<p>8. Finance</p>	
<p>Nicki reported on the current Barclay's situation. She now has access to telephone banking, but does not yet have full access to on-line banking or mobile banking. She is optimistic that this will be resolved soon.</p> <p>She has a meeting arranged with Alan Lewin next week.</p>	
<p>Funding programme – it is too early to say what impact Thanksgiving Sunday had on</p>	

<p>the level of giving.</p>	Action
<p>Tony asked if everyone had received a e-mail from the Charity Commissioners; some had, some had not. He undertook to forward it to all members (Debbie will send hard copy to those not on email).</p>	TB/DS
<p>9. Annual Review of Salaries We need to make a decision on what, if any, increase we make to salaries/honoraria paid to ‘servants’ of the church – Cleaners/Vergers/Musicians etc (excluding the organist who, being new in post, has only just agreed his salary). After discussion it was proposed that : ‘The PCC approve an increase on salaries/honoraria paid to servants of the church of 1 ½% for the year ending 31 December 2015. Salaries/honoraria to be reviewed by the PCC by September 2015 for the following financial year’. Proposed by John; Seconded by Peter; passed unanimously.</p> <p>The PCC had received a request from the bellringers for an increase in the fees for weddings and funerals. The request was to increase the fee for weddings from £120-£150; and for funerals from £13-£15. After discussion it was proposed that: ‘the PCC agreed to increase of the fee for weddings to £150; and an increase in the fee for funerals to £15. These increases to be fixed for the next five years subject to review in September 2019.’ Proposed by Nicki, Seconded by Beryl. Proposal was passed with nine votes in favour, five against, five abstentions.</p>	
<p>10. Deanery Rob Gladstone is still awaiting feedback to his email request asking where/what the deanery should be doing. Bert is attending a deanery meeting on Thursday so if you have any comments please pass them to Bert.</p>	All
<p>11. Churches Together</p> <ul style="list-style-type: none"> • Puppets: Going well – 1st appearance will be at the light switch on in town Square on 16 December. They will also appear the cathedral Christingle service, Birstall light switch on, and Hallam Fields. • General: The existing churches together format is beginning to creak at the seams; we can only improve if we all increase the level of support given. The next meeting is in March 2015 and Debbie will circulate the date, time and venue. • The joint service for Christian unity is to be held in January at the Methodist Church. 	DS
<p>12. Correspondance</p> <ul style="list-style-type: none"> • We have received a request from Woodlands Nursery to use St James’s church as the place of safety for staff and children in the case of an emergency (this is a requirement for that OFSTED plan). They state that this arrangement is already in place however neither the PCC nor the churchwardens are aware of this; it is possible it was an informal arrangement with a previous incumbent circa 2007. The PCC were concerned over potential insurance/child protection issues/provision of suitable facilities/Clash of use with other activities i.e. funerals/accessibility. The PCC did not approve the request. • A letter’s been received from Charnwood Borough Council reminding us of the need to renew the raffle licence cost of £20. Peter suggested the licence be 	NW

