

BIRSTALL & WANLIP PAROCHIAL CHURCH COUNCIL

Minutes of meeting held on Wednesday, 24 July, 2013 at 7.30pm at St James the Great, Birstall

Present: Revd Vince Jupp, Mrs Janet Waters (Chairman), Mr Tony Bloxam, Mr John Ward, Mr Alan Lewin (treasurer), Mrs Gill Pope, Mrs Julie Ward, Mrs Nicky Wills, Mr Peter Grange, Mrs Elaine White, Mrs Lesley Walton, Miss Sandra Robinson, Mrs Rita Richards, Mrs Rose Parrott, Mr Alastair McHugh, Mrs Beryl McHugh, Mrs Leigh Reid, Mr Bert Tegg, Mrs Doreen Wilson (for agenda item 6), Mrs Annette Marshall (for agenda item 9)

Apologies: Mrs Mary Bruce, Mrs Marion Tegg, Mr Colin Goddard

The meeting opened with a prayer.

1. **Minutes of meeting held on 9 July 2013**

Mr Bloxam pointed out that the meeting was an Emergency meeting and not an Extraordinary general meeting. Subject to this amendment the minutes were accepted as a true record of the proceedings.

2. **Matters arising**

None

3. **Minutes of meeting held on 15 May 2013**

The minutes were accepted as a true record of the proceedings.

4. **Matters arising**

None

5. **Finance**

(i) Half-yearly accounts: The treasurer had circulated copies of the half-yearly accounts and explained the figures to the members. The accounts show a loss of £2,774 over the six months, which is better than expected because income has stayed relatively stable and the new Parish Share makes the accounts more manageable, though they may possibly show a loss of around £5,000 at the end of the year.

The accounts were accepted unanimously.

(ii) New roles: Revd Jupp said that he thought there was a need for a consistent approach to giving in a more planned way. Mr Tegg had produced a paper in which he suggested that a Funding Coordinator be appointed, the duties of which should include recording details of the amounts given regularly through standing orders and envelopes, sending letters of thanks for such gifts, and also looking at legacies. Revd Jupp had invited Andrew Nutter, the diocesan director of funding and fundraising officer, to come along on 7 September to speak on the subject, when an afternoon tea will be provided. Everyone on the electoral role will be invited to attend and an explanatory leaflet will be enclosed. Mrs Nicki Wills kindly agreed to take on the role of Funding Coordinator and was thanked for her offer.

(iii) Role of treasurer: At the APCM the treasurer had indicated that he would relinquish the role in 2014, as his work commitments out of county made it very difficult for him to attend to routine matters. However, Revd Jupp was pleased to say that, if someone is able to take on the day-to-day accounting, Mr Lewin is prepared to produce the annual accounts. Revd Jupp has

someone in mind and is awaiting a response to his request. The PCC expressed their thanks to Mr Lewin for his offer.

6. **Mission and Evangelism** (Mrs Wilson)

- (i) Bid Group: Mrs Waters and Mrs Wilson had attended a meeting with Luke Fogg, the diocesan fund coordinator, and presented to him an outline of what we hope to achieve by having a community worker based at Hallam Fields. He was very enthusiastic and agreed it was an appropriate project for the use of the fund money. We are looking to employ a youth worker for a minimum of two years, to be based in Hallam Fields in a rented property, which they would use as their home and as a base for meetings etc. We will have to match the funding, which will mean we will have to release assets, ie Walker Road. A discussion ensued when it was stressed that any community worker employed should cover the whole of Birstall, although being based at Hallam Fields. The following proposal was made:

The PCC agrees to release the assets invested in Walker Road to finance mission through the employment of a Community Mission Support Worker, the rental of a property on Hallam Fields and for other growth initiatives; in addition, to ring-fence the remainder for mission work.

Proposed: Mrs Rose Parrott Seconded: Mrs Lesley Walton
Motion carried with one abstention.

- (ii) Revd Jupp reported that Revd Stephen Crofts will be leading a confirmation course starting on 27 August, alongside the Welcome to the Lord's table course to be led by Rose Parrott. The confirmation will be on 27 October 2013 at 6pm at St Mary's Church, Barkby.

7. **Reports**

- (i) Hospitality: Lesley Walton reported that the hospitality team had recently catered for a baptism.
- (ii) Youth & Community: No meeting since last PCC.
- (iii) Social Committee: In order to save time Sandra Robinson had provided a written report and she briefly went through this with the members. In particular she reported that the recent Parish holiday at Cober Hill, near Scarborough, had been very successful.
- (iv) Music & Worship: Mrs McHugh had also circulated a written report for the benefit of members.

8. **Buildings**

Birstall (Tony Bloxam)

- (i) The contract for servicing the heating is due for renewal and approval was sought from the PCC to accept the quotation of £525, including VAT. Acceptance of the contract was proposed by Mr Bloxam, seconded by Sandra Robinson and accepted unanimously.
- (ii) Mr Bloxam reported that the external work recently carried out on the roof had caused some damage internally and this will need to be dealt with.

- (iii) Mr Bloxam also reported that there had been a “visitation” of bees over the weekend into the vestry but this had been dealt with following advice from a bee-keeper.
- (iv) Reading Room: Still proceeding.
- (v) Hall project: Revd Jupp reported that a site visit had been held recently with various people from the council planning department. Questions are still being asked but it is hoped the project is still feasible.
- (vi) Kitchen: The team are looking at appliances. Some concern has been voiced regarding the safety aspect of a gas cooker and this is being considered.

Wanlip: John Ward

Mr Ward reported that there is an issue on how and when a charge should be made for church activities using the Wanlip rooms. He had prepared a paper for the benefit of the PCC, setting out the background and the problems, with various options to resolve the situation. After discussion the following option was proposed:

PCC meetings (including CTG, Synod, RMP)	No charge
Functions related to church services	No charge
Training courses (Lent groups/Alpha, etc)	No charge
All other activities <i>for which a charge is made</i>	A discounted hourly rate To cover energy costs

Proposed: John Ward Seconded: Alan Lewin Accepted unanimously

9. **Rector's items**

Child Protection Policy: Paper previously circulated.

Revd Jupp reported that this was a policy put together by the diocese following recent events and he hoped this could be adopted by the PCC. A comprehensive discussion followed with questions and answers and concerns were allayed. Mrs Annette Marshall explained her role as Child Protection officer and children's advocate. She and Revd Jupp have to attend a course in October and they will feed back to the PCC. Complete copies of the policy will be held in the church office and Wanlip community rooms and also

The PCC agreed unanimously that the policy proposed by the Diocese should be accepted.

10. **Deanery** Bert Tegg

Mr Tegg reported that the last meeting had consisted of a presentation on contemporary Christian marriage.

11. **Churches together** Paper previously circulated

Revd Jupp reported that Revd Stephen Crofts had prepared the paper, with the topic of “Work”, which will be discussed at Churches together for acceptance. The course will be Anglican led and the PCC wished to thank Revd Crofts.

12. **Any other business**

- (i) 50th anniversary of extension to St James' Church: Tony Bloxam
Tony confirmed that arrangements were going ahead and it had been decided to have an all-day event on Saturday, 26 October. Chris White has said he will be happy for the Gospel Choir to take part and Tony is going to ask each group in the church to provide a flower arrangement. It was also suggested that the service on the following day, which would normally be held at Wanlip,

should be held at St James, as a commemorative service, and the Wanlip congregation should be invited to attend.

(ii) Link magazine: Gill Pope

Gill reported that she had taken over the publication of this magazine and would like to do it in-house as better copies can be produced, but at an extra cost of around £30 per issue. It was suggested that perhaps fewer copies could be printed, to offset the extra cost, as in the past there had been quite a lot left over. Revd Jupp proposed that the Link magazine should be printed in-house at an estimated cost of £30 extra per issue. This was seconded by Tony Bloxam and agreed unanimously. Gill agreed to write to the printers.

(iii) Revd Jupp informed the meeting that he had received a letter from the Bishop requesting us to accept Mrs Anne Crosby as a non-stipendiary Curate.

13. **Date and time of next meeting**

The next meeting will be held at 7.30pm on Wednesday, 11 September, 2013 in Wanlip Community Rooms.

The meeting ended with The Grace

Dates of future meeting

**PCC
2013**

11 September (Wanlip)
13 November (St James)

2014

22 January (Wanlip)
12 March (St James)

APCM 2 April 2014 (St James)

**F&S (church office)
2013**

21 August (Wednesday)
29 October

2014

7 January
25 February